

Hawk Enterprises, LLC

Analyst/ Senior Technical Specialist

Job Description

Title: Analyst/Senior Technical Specialist

Department(s):

Reports to: Project Lead

Job Summary:

The Analyst III is responsible for working as part of a team to support on-going efforts with the UH-60 Program Office, Logistics Management Division.

Summary of Essential Job Functions:

- Evaluate manning requirements for Army Aircraft
- Perform detailed and complex studies and calculations
- Review and evaluate STAMIS systems to determine work requirements and maintenance levels
- Serve as an Analyst responsible for performing analytical, evaluative, calculations work related to the UH-60 aircraft
- Apply a comprehensive knowledge of Army Aviation maintenance organizations, organizational relationships, missions and functions, policies, and procedures
- Review, update, and validate historical maintenance documents
- Research and analyze Army Aviation doctrine requirements and various aircraft technical data
- Strong written and verbal communication skills are required
- Efficiently prepare and present detailed and technical reports and written correspondence

Minimum Requirements:

- Minimum of 10 years of Army Aviation maintenance experience
- Strong background in aviation ground support equipment is a plus
- Experience writing and presenting technical reports and experience is a plus
- Quality control and production control experience is a plus

Abilities Required:

- Able to interpret technical data and schematics
- Excellent communication skills (written and verbal)
- Working knowledge of a computer and Microsoft Office products required
- Able to work as a member of a fast paced, quality oriented team
- Able to work independently with minimal supervision experience

- 10-40% travel

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.